

Sterling City JH/HS Procedures

Sterling City JH/HS Campus will follow all guidelines set up by the Superintendent and Board of Trustees. The document that will be followed, named Back To School Summary, is posted on the school website and Facebook account. The goal for our staff and students is to be proactive and diligent with student and staff safety.

School Procedures for 2020-21

Student Health and Hygiene Practices:

- A student hygiene video will be shown for all students returning to school. This will include proper hand washing techniques, wiping down desk and chairs, and proper cough/sneeze procedures.

Parents/Visitors

- At this time, all Sterling City ISD campuses are closed to visitors. SCISD will limit all visitation on a case by case scenario. If you need your child please call the respective office to check them out for the day. JH/HS Office- 378-5821 ext. 222 and the Elementary Office is 378-5821 ext. 225. If you have students at both campuses please contact both offices. Remain in your vehicle and SCISD staff will provide you with assistance.
- In most situations SCISD recommends phone conferences or emails to staff members. If the need arises for a parent/teacher/principal conference, an appointment must be made in advance. All conferences will occur in the Principal's Office or in the Conference Room. Entry to the school will not be permitted at this time.

Student Arrival:

- If students eat Breakfast in the cafeteria, they may arrive at 7:30. These students must report to the North Entrance to the cafeteria and leave and go to their designated area immediately after eating breakfast. Students who do not eat breakfast drop off time is 7:45.
- Students must remain outside of the school building until the bell rings unless they are having specific tutorial instruction from a teacher. Students need to maximize spacing and minimize contact with other students.
- JH students will congregate on the East side of the building in between the Admin Office and High School building. Entrance to the school will be from the East doors.
- HS students will congregate on the North Side of the High School. Students who drive will remain in their vehicles until 7:55. Entrance to the school will be the North door or at the FCS or Ag Building.
- The old gym foyer will only be open for students when inclement weather occurs.

Procedures during the day:

- At this time mask are highly recommended for all students and required for staff.

- Students will not be issued a locker.
- JH students who bring a lunch will leave their lunch boxes in a designated area to be determined.
- Students may wear a backpack to all classes.
- In between classes, students will be asked to go directly to the next class.
- SCISD is aware that students will need to use the restroom. Students who are either coming from or going to the AG, FCS, or Athletic facility will be asked to use the restroom in that building before returning to the main building. SCHS staff will make a schedule for bathroom breaks periodically during the day. In case of an emergency, you may ask your teacher to use the restroom.
- SCISD will provide teachers with wipes for their classrooms. Teachers will have students wipe down their desk and chairs when leaving a classroom.
- Hand sanitizer will be provided at the entrance of every classroom.
- Water fountains will be turned off. Students can either bring a water bottle or purchase water for \$1 from the office.

Student Illness during the day

Refer to the Sterling City ISD Back to School Plan for information pertaining to student illness.

Dismissal from School:

- Students must leave campus immediately after dismissal.
- Students who have tutorials will be able to remain on campus, once dismissed from tutorials students must leave campus.
- High School students will exit through the north door.
- 6th grade students will exit the east door.
- 7th-8th grade students will exit out of the athletic facility when dismissed from practice.

Remote Learning:

- If a student is sent home due to COVID 19 symptoms, students will be provided with remote Asynchronous instruction.
- Students who are at home and are too sick to participate in remote learning will be provided an opportunity to make up any work.
- An Asynchronous Plan for remote learning has been developed for students who have to be absent for an extended amount of time. These students will follow our Asynchronous Plan and will receive attendance credit if they follow the plan. All course work will be in google classroom for all classes to allow completion of student work.
- SCISD understands that students may feel too sick to complete any assignments. There will be no consequences other than attendance credit for that day. Remember that students are required to be at school for 90% of the school days in order to receive credit for a class.