

Sterling City Elementary
Daily Procedures 2020/2021

7:30 am – Breakfast students will be dropped off at back door of cafeteria.

7:45 am – All students will report to their rooms. No gathering in cafeteria

Changing Classes – students will wipe down their desk prior to leaving to go to next location.

WIPES WILL BE PROVIDED

HAND SANITIZING STATIONS WILL BE ADDED

Custodians will take care of sanitizing other areas throughout the day.

(RESTROOMS/CAFETERIA/HALLWAYS/LOCKERS ETC.)

LOCKERS NEED TO BE LEFT OPEN AT END OF DAY FOR FOGGING.

CLASSROOMS NEED TO BE CLEAR AT 4:15 DAILY FOR CUSTODIANS TO FOG ROOMS.

PLAYGROUND WILL BE CLEANED DAILY

DRINKING FOUNTAINS WILL BE TURNED OFF – STUDENTS NEED TO BRING WATER BOTTLES

DO NOT SEND A STUDENT TO THE OFFICE... PERIOD...Call the office and we will bring you what you need
or address the issue. WE CANNOT HAVE STUDENTS IN HALLWAY UNSUPERVISED.

SICK STUDENT PROCEDURE

If a student is believed to be sick... CALL OFFICE and we will come get the student. DO NOT JUST SEND THEM TO THE OFFICE.

If student has a fever we will remove students and disinfect room. That student will not be allowed back at school without a Dr. Note. Otherwise they have to stay home for 10 days.