

Sterling City I.S.D.

2019-2020

Texas Teacher Evaluation and Support System (T-TESS)

Month	Timeline/Documentation	Timeline/Documentation
August	Teacher Orientation for T-TESS	Training for T-TESS will take place on August 14th. For any "late" hires training will take place on/before September 6, 2019.
September	T-TESS Self-Assessment and Goal Setting/Student Learning Objectives forms (SLO) must be submitted through Eduphoria.	A Goal Setting and Professional Development Plan (GSPD) meeting must take place with the appraiser prior to submitting a plan. The Self-Assessment and Goal Setting (GSPD) forms and SLO forms are due for approval by the appraiser no later than September 27, 2019.
September/October	Observations will begin; all teachers must complete a pre-conference with their appraiser prior to having the scheduled observation. Observations may be conducted beginning September 3, 2019.	Post-observation conferences must be conducted within 10 working days after the completion of an observation, and all documentation must be completed through Eduphoria. A written summary of the observation will be provided to the teacher within 10 working days.
November - February	The observation window will continue. Post-conferences will be conducted.	Post-observation conferences must be conducted within 10 working days after the completion of an observation, and all documentation must be completed through Eduphoria. A written summary of the observation will be provided to the teacher within 10 working days.
March	Teachers should begin collecting artifacts in preparation for End of Year Summative conferences to be held in April.	Artifacts and evidence must be shared with the appraiser at least 10 days prior to the End of Year Summative conference.
April	Artifacts will be compiled and submitted to the appraiser no later than 10 days prior to the End of the Year conference.	All artifacts must be submitted no later than April 6, 2020.
May	The T-TESS Summative form is accessible through Eduphoria.	All end of the Year conferences must be completed by May 1, 2020. A copy of the Summative Annual Report will be provided to teachers by May 1, 2020.

Board Approved: August 5, 2019

